



Processing Vendor Records

Setup

Link your accounts in Alexandria and Best Marc.

- Log into Alexandria and click on Preferences
- Go to Settings and click Link Account
- Enter your Best Marc account infomation

Ale <mark>x</mark> andria		Hi, Demi COMPanion Demi
🛆 Dashboard	Axis 360	Settings Contact
Circulation	li∬ Baker & Taylor	M Best MARC
rtems }≡ Patrons	BestMARC 3	BestMARC is a convenient service that helps libraries evaluate, clean, and supplement their data.
Operations	Bound to Stay Bound	You are registered for this add-on.
Tools	🚺 Capstone Interactive	When enabled, BestMARC will show in the Vendors dropdown menu in the Current item pane of Circulation, and the BestMARC operations will be available from Utilities. Vendor URL
🖓 Builder	🧠 Capstone PebbleGo	https://www.best-marc.com/
Preferences 1	O Capstone Publishers	Operations
Then select	Gumdrop Books	Run the Mitinet AnalyzeMARC and Mitinet EnhanceMARC utilities.
"Services" 2	Mackin	Diagnostics remaining: 4
	ir MackinVIA	Data Enhancements remaining: 5
	👫 netTrekker	Authenticate <u>Link with your BestMARC a</u> ccount to send data back and forth between Alexandria and BestMARC.
	😑 NoveList	Link Account 4 Then re-enter BestMARC credentials
	C OverDrive	paired user: dburford
	PB Perma-Bound	
	Perma-eHub	
	M SAFARI Montage	

Log into Best Marc

- Click on Profile
- Click on Library
- Change Library System to Alexandria
- Type in your site four-letter code

Best MARC.	HOME	PROFILE	AC	
User Profile				
LIBRARY CATALOGING ENHANCEM	ENTS USER			
Library automation system:	ALEXANDRIA			
Default File Layout:	Standard from Leader/09 -			
Copy/Holding Defaults:	Site: EQUC			

- Click on Import
- Click on Edit (Next to Run: Import Only)
- Locate and Highlight the workflow" NYCSLS Record Update and Enhancement"
- Click OK

BestMARC.	HOME PROFILE ACCOUNT
CREATE TOOLS IMPORT EXPORT Click Select files to select one or more MARC files to import. Storage: 0 of 100,000 ecords (0.0% used) Run: Import Only Import Only Add to List: None Import Only Options: Standard Import Only File: + SELECT FILES	Run on import Select a Global Edit or Workflow to run or select Import Only. Import Only The Private MYCSLS Record Update and Enhancement
status 🗮 ISBN 📰 Title 📰 Author	Tip: Create Workflows to run all your Enhancements and MARC edits on the Tools pane Summary Run Brief to Full Enhancement Run Award Notes Enhancement Run Reading Program Updates Enhancement Run Record Repair Enhancement OK CANG

- You will now see the workflow listed next to the Run: button
- Click Select Files
- Find your vendor record file that you saved on your computer
- Click open
- Click Start Upload

CREATE TOOLS IMPORT EXPORT			Open 0		×
Click Select files to select one or more MARC files to i	mport.		← → × 📙 · Deskt	top > MARC Records ~	ひ 、 Search MARC Records
Storage: 0 of 100,000 records (0.0% used	l) Enhancement נסוד 🚱		Organize - New folder	Name	Fill • 🔳 🥥 Date modified
Add to List: None Options: Standard File: + SELECT FILES Alexandria.mrc 819.7	EDIT	START UPLOAD	 This PC This PC 3D Objects Desktop Documents Downloads Music Pictures If Videos 	Alexandria.mrc Destiny.mrc MARC.mrc MARC2.mrc MARC3.mrc	3/28/2022 7:16 AM 3/28/2022 7:16 AM 3/28/2022 7:16 AM 3/28/2022 7:24 AM 3/26/2022 7:24 AM
File Records Options Filters Checkpoints Suppo Status ISBN Ittle	Author	A Publisher	Ele name	: Alexandria.mrc	All Files

Your files have now been updated and the last step is to export those records into Alexandria.

- Click on Export
- Name the file
 - Make sure the *Import into Alexandria* box is checked
- Click Export



Creates a MARC file for you to download and import into your automation system.

Description:			0
Records:	Export All Records	~	0
Output File:	Default	~	0
After Export:	Remove from My Records	•	0
	Run Labels & Cards Enhancement 💡		
	🗸 Import into Alexandria 💡		
	EXPORT RECORDS		

Those records will now be in your database.

